

**Minutes of the Local Project Appraisal Committee (LPAC) meeting
"Support to Country Coordinating Mechanism for 2018-2019"**

- Date:** October 6, 2017, 15:30 p.m.
- Venue:** Country Coordinating Committee on work with International Organizations on HIV and Tuberculosis issues (hereinafter – CCM) Secretariat office (UN Building in Almaty) via skype connection with UNDP Country Office in Astana and the Global Fund Office in Geneva.
- Participants:** **Alexander Goliusov**, CCM Vice-Chair, Joint United Nations Programme on HIV/AIDS (UNAIDS) Country Director in Kazakhstan; **Nurali Amanzholov**, CCM Vice-Chair, President of the Union of Legal Entities "Kazakh Union of People Living with HIV"; **Tatiana Vinichenko**, Senior Fund Portfolio Manager, GFATM; **Konstantin Sokulskiy**, Programme Analyst, Head of GLD Unit, UNDP
Zhanetta Babasheva, Resources Monitoring Associate, UNDP;
Ryssaldy Demeuova, Coordinator of the CCM Secretariat, UNDP;
Ainur Abusseitova, Assistant of the CCM Secretariat, UNDP.

Objectives of the meeting:

- 1) Consideration and endorsement of the project document of the project "Support to Country Coordinating Mechanism for 2018-2019."

Coordinator of the CCM Secretariat, **R. Demeuova**, opened the meeting of the Committee and gave the floor to the Head of UNDP Governance and Local Development Unit, **K. Sokulskiy**, who welcomed the participants and noted that the purpose of the meeting was to discuss a new project document of the project "Support to Country Coordinating Mechanism for 2018-2019. "

T. Vinichenko clarified that according to the Global Fund to Fight AIDS, Tuberculosis and Malaria (hereinafter - the Global Fund) procedures, the Global Fund projects, which normally last for 3 years, are currently managed by the special CCM Hub Department. Since Vinichenko T. is a member of the Global Fund Country Team and not of the CCM Hub, she participates in the LPAC meeting as an observer.

K. Sokulskiy proposed to start the presentation of the new project.

R. Demeuova reported on the project "Support to Country Coordinating Mechanism for 2018-2019." The project is aimed to assist the Country Coordinating Committee working with International Organizations on HIV and Tuberculosis issues (hereinafter – CCM) to conduct its business by providing

the necessary logistical, communicative and administrative support. The project beneficiary is the CCM in Kazakhstan. The total amount of the project for 2018-2019 is 180 000 US dollars. The organizational structure of the project remains the same. The senior beneficiary is the CCM, the executive partner is UNDP, and the senior supplier is the Global Fund. The implementation of the project will be assured by the UNDP Resources Monitoring Associate and UNDP Programme Analyst. The staff of the project includes 2 members: Project Manager and Project Assistant. The project will be supported by the UNDP Operations Unit.

Within the project implementation 8 CCM meetings are planned to be organized in 2018-2019: 4 regular and 4 online meetings. In 2018, it is planned to conduct CCM elections. In accordance with the Global Fund requirements, CCM elections should be held once every three years. Upon completion of the selection process, introduction of amendments will be initiated to the Resolution of the Prime Minister of the Republic of Kazakhstan on the CCM. The CCM Secretariat will facilitate the CCM elections by ensuring transparent and clearly documented process. It is planned to organize and conduct oversight visits to the following regions: 2018 - South Kazakhstan, West Kazakhstan, Almaty and Atyrau regions; 2019 - Pavlodar and Zhambyl regions. CCM members identified these very regions, depending on the frequency of visits in different years, the epidemiological situation, as well as the results of briefings of the Local Fund Agent (hereinafter - LFA). As part of the project, it is planned to organize working meetings with national and international partners, to carry out LFA briefings with the Principal Recipients of grants to implement the CCM oversight function (the current Local Fund Agent of the Global Fund is PricewaterhouseCoopers), and to support and update the CCM website. Thus, the project will achieve its results by organizing and carrying out the above-mentioned activities.

There are 2 main output indicators identified in the results framework of the project: 1. The number of newly selected CCM members who have completed training and are able to take part in the decision-making process; 2. The percentage of fully implemented CCM Oversight activities (CCM oversight visits, LFA briefings, Oversight Committee meetings). Both indicators also comply with the Global Fund indicators. Monitoring and evaluation is carried out quarterly. The project progress report to the Global Fund is provided through a special electronic portal of the Global Fund. The Action plan remains the same. Due to the budget reduction compared to the previous project cycle, the number of oversight visits to the regions has been decreased. As part of the project, it is also planned to hire a national consultant to introduce amendments to the Resolution of the Prime Minister upon completion of CCM elections.

A. Goliusov proposed to approve the presented project document of the new project for 2018-2019, and if there are any amendments, to work them out routinely. He also noted that the identified regions, covered with CCM Oversight visits, may vary depending on the current situation and suggestions received from grant implementers and service recipients of the Global Fund grant.

At the end of the meeting, **K. Sokulsky** expressed his gratitude to all the participants of the LPAC meeting and suggested that the outcomes of the meeting should be followed up by signing the Minutes of the meeting within one week.

The Local Project Appraisal Committee has resolved:

1. To endorse the project document of the new project "Support to Country Coordinating Mechanism for 2018-2019" with a total budget of 180,000 USD.
2. To forward the minutes of the LPAC meeting and the originals of the project document for review and further signing by UNDP and CCM in due time.

Project Appraisal Committee Chair:

Deputy Resident Representative, UNDP



M. Altangerel

Have read the Minutes and have no objections:

CCM Vice-Chair



N. Amanzholov